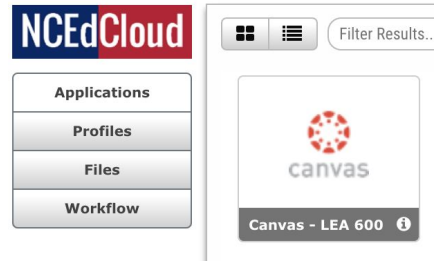


Canvas:

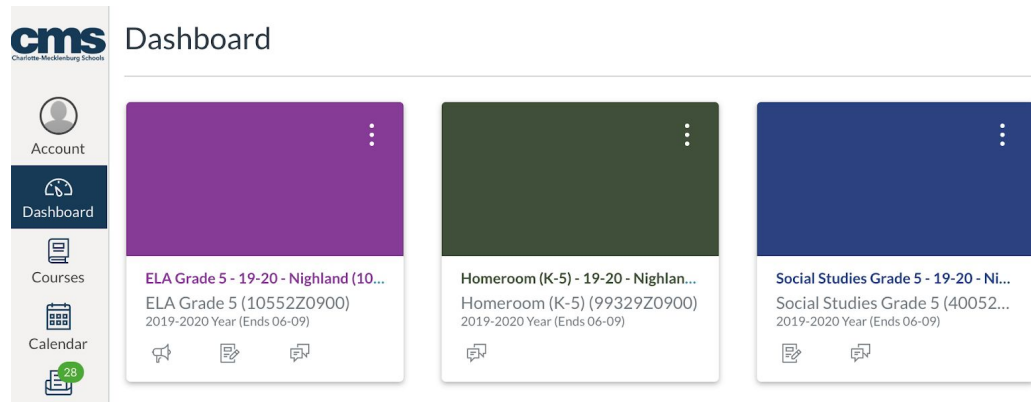
- **Login:**

- Go to **nced cloud**: login, click **canvas**
- Type in url: cms.instructure.com, sign in with **google information**



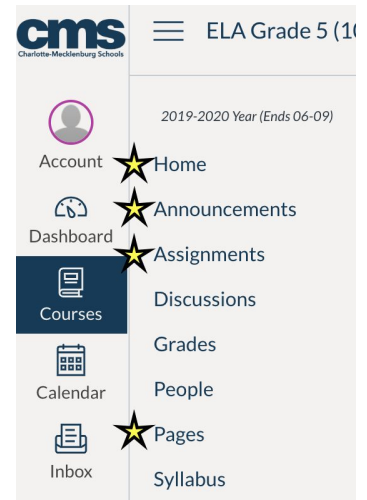
- **Dashboard:**

- These are all of your **courses**:
 - Literacy
 - Math
 - Science
 - Social Studies



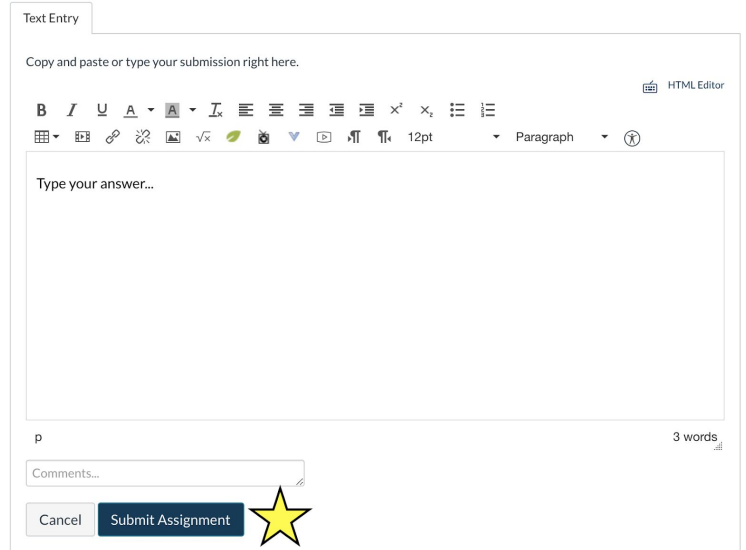
- For each **course**:

- **Home:**
 - Teacher's Homepage
- **Announcements:**
 - Teachers will send announcements to you
- **Assignments:**
- **Buttons:**
 - Go through the buttons to see different resources and information
 - All of your assignments and due dates
- **Pages:**
 - Different resources to find



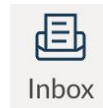
- **If there is an Assignment to do:**

- Click on **Assignments** tab (left column)
- or
- Click on **To Do** (right side)
- Select assignment to do
- Read directions and do the assignment
- Click **Submit Assignment** (top right corner)
- Record your answer in the text box
- Once done, click submit assignment at the bottom

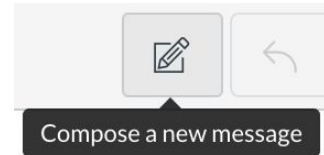


- **How to Message A Teacher:**

- **Canvas:**
 - Click on Inbox (right side)
 - Click on the pencil to start a new message (top right corner)

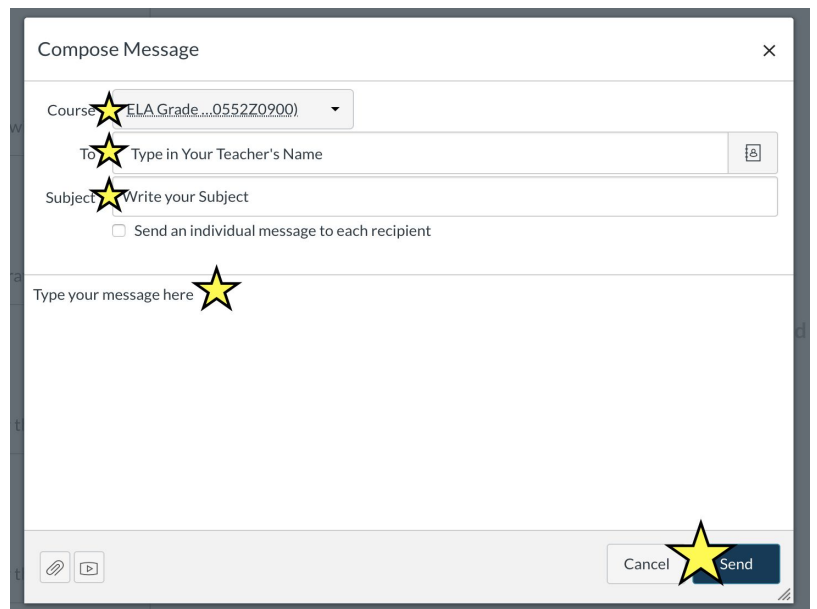


Inbox



To send a message:

- **Course:** Select the course it's for
- **To:** Start typing in your teacher's name (it should pop up) then click on it
- **Subject:** Write the subject or topic of message
- Write your message in the big text box
- **Send:** hit the blue big send button at the bottom of the screen



***Class dojo and email are also acceptable ways to get in contact with the teacher.**